

GN Policies and Procedures

Policy Section: Committees and External Organizations

Subsection: GN Club Fundraising Committee

Topic: Objectives and Operations

Status: Approved by GN Board

Date: 1 September 2015

Policy Statement

1. The GN Club Fundraising Committee seeks external funding for club activities and projects.
2. The main Committee objectives are to:
 - a) Identify possible sources of funding including private and corporate donations, endowments, and grants from different government agencies, corporations or non-profit organizations.
 - b) Interact with other GN committee and project chairs in the writing of grant applications.
 - c) Report to the GN Board on ongoing fundraising activities.
3. The committee may be involved in various marketing activities including advertising and attending “trade” shows.
4. The Committee is not responsible for MHIP fundraising. However, it will interact with the Chief Interpreter to collaborate, when appropriate, on funding applications and ensure that there are no conflicting or overlapping grant applications for the same funding source.
5. Members of the Fundraising Committee are selected by the Board.

Procedures

1. The Committee shall meet as needed and those members present will form a quorum.
2. The Committee, when requested, shall prepare a list of potential funding sources including 1) the name of the funding agency 2) the available funding limits and 3) the deadlines for applications. This list will be provided to the Board, the Budget Committee and other committees interested in obtaining external funding.
3. The Committee shall be responsible for managing the Casino funding including recruiting volunteers and ensuring that the Casino funding guidelines are followed.
4. Grant applications involving in-kind labour contributions or requiring material expenses exceeding \$5,000 shall require Board approval in order to ensure that there are sufficient available resources to perform the work.
5. Board approval shall be required if there exist perceived sensitivities or conflict of interest concerning the funding source or proposed activities. This includes any funding or activity that could potentially jeopardize GN’s charitable organization status due to their perceived political

nature or their inconsistency with GN's mandate. No unsolicited donation will be rejected without consultation with the Board.