

Society of Grasslands Naturalists Special Board Meeting November 2, 2012

Call to Order at 1:05 pm. John Slater – Chair and Secretary

Present: John Slater (host), Bill Knibbs, Eileen Cowtan, Marty Drut and Anne Bernhardt
Phil Horch (chair of the IP Operations Committee)

Absent: Martha Munz Gue, Barry Anderson, Mike O’Shea

Action Items: from the minutes of the IP Operations Committee meeting, Oct. 18, 2012

1. Review and accept the terms of the 5-year Medicine Hat City Contract renewal with the Society of Grasslands Naturalists (GN). Phil stated the changes in the renewal from the current contract and mentioned other important points such as the Society’s obligations, the City’s obligations, Insurance, Indemnification and List of City’s equipment. Following discussion, **John moved the City’s Contract renewal be accepted; Bill seconded. Carried.**

1. Review and approve the GN Terms of Reference for the IP Operations Committee. John stated that the updated Terms of Reference had been presented and approved at the IP Operations Committee meeting, Oct. 18, 2012 with one addition of the GN President having signing authorization on IP cheques (Eileen to arrange at TD Bank for additional signature). Also, the topic of Sexual Harassment is to be dealt with within the broader scope of Health and Safety in GN Policies and Procedures (Corlaine Gardner to revise current draft of the policy). Following discussion, **Bill moved the Terms of Reference be adopted; Anne seconded. Carried.**

Adjournment at 2:15 pm. Next regular Board Meeting, Tuesday, Nov. 6 at 6:30 pm hosted by Barry Anderson at 32 Rossland Street SE. at which meeting these minute are to be adopted.